

Suggested Activities for Advisory Committees

1. Activities to Improve Facilities
 - a. Evaluate layout of program facilities
 - b. Help obtain equipment, software, and supplies
 - c. Help with equipment specifications
2. Curriculum-Related Activities
 - a. Help develop and review course content and help with real world projects
 - b. Evaluate proposals for curriculum patterns
 - c. Help select texts and reference materials
 - d. Provide trade journals and training materials
3. Employment and Training Activities
 - a. Help identify new and emerging careers in the occupational field
 - b. Plan, conduct and analyze surveys in the community
 - c. Help identify training needs for specialized areas in the occupational field
 - d. Help identify career and education opportunities for people with disabilities
4. Career Development Activities
 - a. Provide information about all aspects of the industry
 - b. Arrange field trips for students, guidance counselors and academic instructors
 - c. Help develop and field test entry-and advanced level tests of skills and knowledge
 - d. Help determine standards for selecting students
5. Evaluation Activities
 - a. Help determine standards of evaluation for the program
 - b. Analyze results of follow-up studies of program graduates
6. Public Relations Activities
 - a. Arrange for presentations on the program to civic and business groups, or on television or radio
7. Activities to Help Instructors
 - a. Provide career experiences for technical and academic teachers
 - b. Provide money to help teachers to participate in appropriate state and national conferences